

Inclusive Neighbourhoods: Application form

Please read the *Inclusive Neighbourhoods* briefing document and grant guidelines before completing this form.

1. About your organisation

1.1 Your organisation	
Organisation name:	
Organisation ABN:	
Organisation registered address:	
Organisation website:	
Is your organisation GST registered?	Yes/No
Your organisation's work <i>Please provide a brief description of your organisation and the work it does.</i>	
1.2 Primary contact person	
Name:	
Role in organisation	
Email:	
Phone number:	
1.3 Alternate contact person	
Name:	
Role in organisation	
Email:	
Phone number:	

1.4 Your organisation's experience

Please provide brief details of your organisation's experience relevant to this grant application. This should include any experience relevant to inclusive neighbourhoods, your experience in delivering fixed-term grant funded projects and any relevant policy or advocacy experience.

1.5 Inclusion

Please describe how people living with disability are involved in your organisation's governance, management, and service design and delivery?

2. About your project

2.1 Project name

Please give a brief name for your project.

2.2 Project description

- Purpose: Why are you doing this project?

Please describe what you are trying to achieve through this project

- Community: Who will you work with?

Please describe the community of people that your project will work with and who will benefit from the project

<ul style="list-style-type: none"> Location: Where will your project work? <i>Please describe the geographical area where your project will take place</i> 	
<ul style="list-style-type: none"> Activity: What will your project do? <i>Please describe the key activities of your project. Please include the sequence of timing of the activities.</i> 	
<p>2.3 Outcomes: What difference will your project make? <i>Please describe the changes that you expect your project to make for the community or for individuals taking part in your project. Please describe the outcome, how your project will achieve it and how you will know you've achieved it (i.e. what measures you will put in place). Our grant guidelines provide further information on project outcomes.</i></p>	
Outcome 1:	
Achieved through:	
Measured by:	
Outcome 2:	
Achieved through:	

Measured by:	
Outcome 3:	
Achieved through:	
Measured by:	
2.4 Resources: How will you deliver your project?	
<i>What people and resources will you use to run your project?</i>	
<i>People: Who will be responsible for leading your project? What is their role in your organisation and their relevant experience? If you are reliant on external stakeholders to provide resource into the project, please provide details of this arrangement.</i>	
<i>Resources: What other resources will you need to run your project? This could include venues, digital resources etc. If you are reliant on external stakeholders to provide resource into the project, please provide details of this arrangement.</i>	
<i>Input from Julia Farr group: Are you looking for support from us, beyond the grant itself? This could include via a project steering group, codesign, coaching, policy and advocacy support etc.</i>	
2.5 Exit: What will happen to your project at the end of the grant?	
<i>Please explain how you will either conclude your project at the end of the grant funding, or secure alternative funding.</i>	

3 Your project budget

Please include project costs, excluding GST

		FY 22/23	FY 23/24
Salaries	Include salaries and on-costs		
Set up costs	Include costs to establish your project, such as recruitment and training		
Operating costs	Include day to day operating costs such as communications, travel etc		
Contribution to overheads	Include contribution to organisation overheads such as accommodation, management, IT etc		
Events	Include the costs of running events, workshops etc		
Participation fees	Include any gifts or honoraria to support people to participate		
Marketing	Include any marketing expenses		
Monitoring and evaluation	Include project-specific costs for collecting data		
Capital expenditure	Include costs for the physical resources to support project delivery (e.g. laptops)		
Other	If you have identified any other project costs not listed above, please include them here and describe them in a note below.		
Total			
Amount of grant requested			

If your grant request includes salaries, please provide role titles and full time equivalent for each role. Please identify if these are new roles or if the work will be undertaken by existing staff.

If your grant request is less than the total project cost, please explain how the remaining costs will be funded.

Please identify any other agency that is already funding this, or similar, work in your organisation.

Please add any additional comments on your budget.

4 Supporting information

Please provide the following information with your completed application:

- Certificate of incorporation
- Your most recent audited annual financial report
- Certificates of currency for relevant insurances, including public liability and workcover
- Contact details for two referees. We will contact these referees to confirm information about your organisation and its work.

Referee 1	
Name	
Relationship to applicant	
Contact email	
Contact phone number	
Referee 2	
Name	
Relationship to applicant	
Contact email	
Contact phone number	

Where did you hear about this grant opportunity? <i>(This will not affect the assessment of your application, but helps us to understand how best to promote our grant programs).</i>

Signed	
Date	

Completed applications and supporting information should be sent to:

grants@juliafarr.org.au

www.jfm.org.au

December 2022

grants@juliafarr.org.au